

ORDER FORM

Client number _____

(intern)



Name, Surname _____

Address _____

Postcode, Place _____

DNI / NIE / CIF _____

Mobile _____

Email _____

Language Spanish German English

POSTBOX SERVICE

12 month - only 85,- €/Year*

36 month - only 72 €/Year*

Automatic renewal

Additional S.L- Name (+25 €/Year)

Your POB _____

Optional:

Acceptance of registered mail.
Observe legal information**

Scan- & Mail-Service

Burofax acceptance

* incl. notification for incoming mail or parcels and 2 recipients. Each additional recipient 20 €/year

** a registered letter is considered legally delivered if we have accepted it for you

PARCELS-ONLY (without Postbox)

3,50 €/Parcel (billing via vouchers)

Cash on delivery (please leave a sufficient amount)

ADVICE: Observe storage time limit; Pick up 24/7

PARCEL-SERVICE

Unlimited number of parcels – 20 €/month*

Single billing with vouchers (2,50 €/parcel)*

Cash on delivery (please leave a sufficient amount)

* incl. email notification

START immediately on _____

YOUR POSTADDRESS

YOUR NAME

Paquetes Llucmajor <your PO Box number>

Ronda Ponent 13

07620 Llucmajor

SPAIN

RECIPIENT NAME (Power of attorney required for each recipient)

1. Name _____

DNI / NIE / CIF _____

Email* _____

Mobile _____

Parcels

Letters

Registered letters

Burofax

for

2. Name _____

DNI / NIE / CIF _____

Email* _____

Mobile _____

for

3. Name _____

DNI / NIE / CIF _____

Email* _____

Mobile _____

for

* To this email we will send the notification when you received post. *Please attach a power of attorney for each recipient.

SCAN & MAIL-SERVICE 2,50 €/letter

Letters Registered Letter

Valid for all recipients

1. Name _____

per email to _____

2. Name _____

per email to _____

3. Name _____

per email to _____

PAYMENT METHOD (in advance)

Cash

Direct debit

IBAN _____

Paypal (Payment to: service@paquetes-llucmajor.com)

ADVICE: ACCEPTANCE OF PALLET GOODS

(please notify us beforehand)

For Post Box Customers

Costs per Pallet 15 €

Storage costs 1 week free

from the 2nd week 15 €/week

Without Post Box

Costs per Pallet 25 Euro

Storage costs 1 week free

from the 2nd week 25 €/week

A prior space reservation is absolutely necessary. If no storage space is available, we reject the goods.

Reservation +34 971 661 780 or

by email to service@paquetes-llucmajor.com

ACCESS KEY (Deposit 25 Euro)

Code _____

received _____

Proof of identity through:

Identity Card

Passport

number _____

personally known

Only in case of SL: Presentation of the CIF and proof of administrator property

Place, Date, Name (in block capitals), Signature _____

NOT TO FORGET (internal)

GRC

Price list for additional services

Data protection information

power of attorney

Advice on handling large parcels and storage periods

Additional agreement for scan and mail service

Access times: 24 hours daily

Office from Mo. - Fr. 11:00 am to 13:00 am

Storage from Mo. - Sa. 10:00 am to 13:00 am